

Summer 2023

Application Deadline: 4/5/23



Cultivating future leaders.



iLEAD (Intern Learning Experience for Achievement and Development): Paid, non-credit Internship
Internship ID #: 202303 | Positions: Multiple | Level: Undergraduate/Graduate | Rate: \$23.14/hour

New Jersey Department of Labor and Workforce Development (NJ DOL)

iLEAD JOB POSTING

The NJDOL is dedicated to *cultivating future leaders*, especially in the area of public service. That is why we developed a robust summer internship program focused on providing professional opportunities within the Department which utilize and build interns' *Knowledge, Skills, and Abilities*. The project-based work experience opportunities for interns are available within the DOL's respective divisions and will provide interns with meaningful assignments aimed to prepare them for a productive career. Interns will conduct research, compile information, develop action plans, report findings, and create an end-product. To promote a learning environment and foster a networking culture, supervisors will be assigned to assist, mentor, and provide constructive feedback to interns throughout the program. **Applicants must be a current post secondary (undergraduate, graduate, or doctoral) student during the internship period.**

Suggested Background or Knowledge: We welcome a variety of skillsets relating to the division assignment, as highlighted in the Application Packet. These skills include but are not limited to: Solid written and verbal communication skills; problem solving; data analysis; understanding and following processes, policies and procedures; excellent customer service skills; teamwork mentality, and industry-specific talents. Various Divisions within the Department are offering opportunities. Please see the online application for further information.

Internship Location: 1 John Fitch Plaza, Trenton NJ 08625 **Duration:** June 26 - August 4, 2023 (6 Weeks)

Work Week: Monday - Friday

Hours: 9AM - 4PM

Total Hours Per Week: 30

*Please note that some positions may require a **commute** to a location other than the one listed above.*

Application Process:

- **Step 1:** Click [HERE](#) to complete the **online** application.
- **Step 2:** Once you have completed the online application, you will be instructed to send your resume, cover letter, and the completed [Internship Packet A](#) to NJDOLinterns@dol.nj.gov. Click [HERE](#) to download Internship Packet A.

Did you get this page as a printout? Visit www.nj.gov/labor/internship to easily access the links above.

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Posting authorized by **Ebonik Gibson, Director**, Division of Human Capital Strategies
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